



BRANCH ADDITION FORM

Account AE Name: _____

**Must be completed by the Broker Company's Corporate Office

| BROKER CORPORATE OFFICE INFORMATION | |
|--|--|
| Broker Legal Company Name: | |
| Broker Corporate NMLS ID: | |
| BRANCH OFFICE INFORMATION | |
| Branch Legal Company Name: | |
| Branch DBA Name (if applicable): | |
| Branch Address: | |
| Branch NMLS ID: | |
| Branch Manager Name: | |
| Branch Manager NMLS ID: | |
| Branch Phone: | |
| Email Address: | |
| Note: Branch Comp Plan will automatically be set to match the Compensation Agreement on file for the Corporate office that has been approved. This will be the maximum compensation % any branch can charge. | |
| FOR INTERNAL USE ONLY | |
| Coporate Office Assigned by VP: | |
| Branch Addition Date: | |